NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No. 5409 /NKDA/Admn-172/2012 (Part)   Dated: 19 /11/2018

NOTICE INVITING QUOTATION NO.: 26/NKDA/Admn of 2018

New Town Kolkata Development Authority (NKDA), invites sealed bids from registered Companies / firms having experience in software development for "**Maintenance of existing e-Governance Package and Design, Develop and Implementation of integrated web application for New Town Kolkata Development Authority**" as per the specifications at **Annexure - C**

1. Important Dates:

Last date of Application	:	29/11/2018 upto 2:00 PM
Date of Opening of Technical and Financial bid	:	29/11/2018 at 03:00 PM

2. Bidding Procedure
The prescribed tender documents consisting of
(i) Technical Bid and
(ii) Financial Bid

3. Technical Bid
Technical bid should contain all the technical specifications, recommendations and other details as deem fit by the developer to evaluate their capability of undertaking the complete design / development / implementation work. The vendors will be first assessed based on the Company Profile having various factors related to their organization, manpower, area of expertise, similar developments and mainly technical proposal and their understanding of the work and demonstrating their capability to successfully execute the work. Developers who may not be able to demonstrate their understanding / capability will be rejected from the process of further evaluation.

4. Financial Bid
For successfully selected developers, the financial bid shall be opened and compared for financial proposals.

5. Scope of Work
1. Maintenance of Existing running e-Governance system.
2. Adding a New Module for Payroll.
3. Updating new report if required for any of module.
4. SMS/ Email Integration. [Gateway will be provided by NKDA].
5. Assisting time to time support as and when required.

6. Instructions to Bidders

1) Registered Companies / firms having experience in software development are eligible to submit bid.

2) The NIQ documents can be downloaded from NKDA website (http://www.nkdamar.org) .

3) Only enclosed formats as provided in original should be used. All sheets need to be submitted after affixing seal of the Company/firm and signature of the authorized signatory conveying acceptance of all terms and conditions of this tender.

4) The prescribed tender document consisting of (i) Technical Bid and (ii) Financial Bid, sealed separately in two different envelopes, superscribing "Technical Bid" and "Financial Bid", and placed in a duly sealed big single envelope superscribing **"Maintenance of existing e-Governance Package and Design, Develop and Implementation of integrated web application with NKDA official website for New Town Kolkata Development Authority",** may be submitted by hand/by Speed Post to office of **"New Town Kolkata Development Authority, 03 MAR, New Town Kolkata-700156"** so as to reach within the scheduled date and time.

5) Financial bid will be opened only for those bidders who will qualify on the basis of technical Bids.

6) The bidder shall quote the price of the complete project inclusive of all taxes and duties.

7) No price escalation will be allowed.

7. Other Conditions of Contract

1) Bidder should have at least 5 years of experience in the design, development, implementation and maintenance of web based software solution and minimum Turnover of Rs. 10 lakh (last financial Year).

2) To assist the examination, evaluation and comparison of bids, NKDA, may at its discretion ask the bidder for clarification of its bid including price. The request for clarification and the response shall be in writing.

3) **Maintenance period**: 01 (One) year from the date of Issuing of Work Order.

4) 10% as Security Deposit of Tender Cost will be deducted from the bill. The said Security Deposit will be retained till the support and maintenance period is over.

5) Taxes and duties as applicable will be deducted from the bill.

8. Payment terms:

a. AMC Payment will be made on four equal quarters.

b. A detailed list to be attached separately for creating new pages /report for that quarter.

c. For payment of Payroll module will be made on acceptance by this Authority.

9. NKDA reserves the right to accept or reject any offers without assigning any reason thereof, and to amend the terms and conditions before award of the work.

10. **Documents to be submitted: Interested vendors eligible shall furnish the following documents along with Technical Bid :-**

a) Company Profile
b) Write up on company's experience as a provider for software solutions
c) GST and/or Professional Tax clearance certificate of firm.
d) Financial bid should be enclosed in a separate sealed envelope.

11.   **Acceptance & Rejection of Proposals :**

- Bidders must provide a response to all sections and requirements of this NIQ for their Proposals to be considered complete. Bidder's failure to comply with any part of the NIQ may result in the bidder's proposal being disqualified for being non-responsive to NKDA's NIQ.

- NKDA reserves the right to reject any proposal without assigning any reason whatsoever.

12.   **Source Code:** The source code will be proprietary to NKDA. However, the source code and the developed application will be under the custody and maintenance of the selected Agency till the time they are associated with NKDA as per contract. The selected Agency shall handover all the source codes that it had developed or managed to NKDA before the termination of the contract. The selected Agency shall maintain strict confidentiality of NKDA's source code and any other information that it becomes privileged to in the course of implementing the project.

13.   Development will done at the site of Agency. But data migration and integration work will be done at the site of NKDA.

14.   For further information and any clarification of specification and scope of work may be contacted.

New Town Kolkata Development Authority
03, Major Arterial Road
Kolkata – 700156, West Bengal
Tel. No. – 033-23242324,
Fax No.- 033-23242147

Administrative Officer-I
New Town Kolkata Development Authority

Memo No. 54 09 /1/(1-5)/NKDA/Admn-172/2012 (Part)   Dated: 19/11/2018

Copy forwarded to kind information of:

1)   The Chief Executive Officer, New Town Kolkata Development Authority.
2)   The Finance Officer, New Town Kolkata Development Authority.
3)   PA to Chairman, New Town Kolkata Development Authority.
4)   Notice Board, New Town Kolkata Development Authority for displaying.
5)   Official website on New Town Kolkata Development Authority (NKDA) (http://www.nkdamar.org)

Administrative Officer-I
New Town Kolkata Development Authority

TECHNICAL BID

DETAILS OF THE APPLICANT

1.	Name of the applicant firm : (Attach company Profile)	
	Address of the Registered Office :	
	Telephone Numbers :	
	Fax Number :	
	E-mail & Website Address :	
	Turnover of Previous three Year :	
	Check List for Enclosures: a) Company Profile b) Write up on company's experience as a provider for software solutions. c) GST and/or Professional Tax clearance certificate of firm. d) Financial bid should be enclosed in a separate sealed envelope.	

FINANCIAL BID

SL No.	Description of Work	Quoted Rate (In Figures)	Quoted Rate (In Words)
1.	AMC of existing e-Governance application for New Town Kolkata Development Authority.		
2.	Adding of New Dynamic Page / Report		

N.B. – The above quoted rate is inclusive of all taxes and duties as applicable.

Total Bid Price in Rs._____

In words_____

Signature of Bidder with seal _____

Name_____

Business address_____

_____

Tel. No. & Mobile No. _____

Email: _____

Place: Date

Technical Specification

1. The software solution should be a web application, developed in *Microsoft.NET Framework* platform with *SQL Server* the back-end RDBMS. *NKDA will provide only server space. Software and data base license required to provide by the selected agency.*
2. The software solution should be designed in such a way that it could handle large quantities of data for analysis and generation of reports.
3. Both the software solution and the web interface should be user-friendly and easy to navigate.
4. Required web pages developed should be able to integrate and extract the existing data base along with reports from existing NKDA official Website.
5. Proposed system should be connected with official website of NKDA. Both way communications required to be implemented.
6. System should have option for SMS gateway. Gateway will be provided by NKDA.
7. Both hard and soft copies of Manual Kit for each Module should be provided by the selected Agency for end user, departmental heads and Administrator.
8. Details of Modules are indicative steps. During the time of implementation and as required by the different section may be customized without any extra charges.
9. All the modules should be interlinked. Data exchange may be done each module.
10. Proposed System should have 03 types of user.
    a. Data Entry operator- Responsible for data enter, receipt/Demand/report generator.
    b. Departmental Heads- Setting up different roles of Departmental user, Approval of data.
    c. Super User- Administrator of all users.

Details of each Module running in NKDA

(1) Lottery Management System
1. Creation of Community Market Details.
2. Entry of Shops and Stall Details.
3. Application details entry.
4. Lottery information entry.
5. Successful, Waiting list details entry.
6. **Report :-**
   a) Application List.
   b) Market List.
   c) Waiting List.
   d) Successful candidate list.
   e) Single application report.
   f) No Application report.
   g) Verification of documents report.
   h) Offer letter.
   i) E-Payment advice Report.

(2) New Module for Payroll.
1. Employee Details entry/ Update/ Stop Payment.
2. DA, HRA, Medical Allowance, Professional Tax (P. Tax) entry.
3. Pay bill Generation.
4. Updation of pay bill.
5. **Report:-**
   a) Pay & Allowance Bill.
   b) Pay Slip.
   c) Pay bill Summary.
   d) Bank Monthly Report.

(3) Bank Scroll.

1. Re consolation of day bank scroll.
2. Entry, update of bank scroll details.
3. Insert master information like, account code, bank details etc.
4. Report retailed to bank scroll entry.